

# POSITION ANNOUNCEMENT

## Book Editor- World Aquaculture Society

The Publication Committee of the World Aquaculture Society is seeking to fill the position of Book Editor. Any candidate for the position must be a member of the World Aquaculture Society in good standing and should have past experience with the publications of books and the changing landscape of publishing, including online publishing. The term for the position of Book Editor is 3 years and subject to renewal for an additional 3 years. The Book Editor shall receive an annual stipend that is based on the number of proposals that were logistically managed (\$100 per proposal), whether or not successful, and a designated amount associated with the actual first printing of any book during each fiscal year (\$300 per printing). The combined amounts per fiscal year cannot exceed US \$1,000.

A letter of application must address the basis of your interest in the position as well as any experience (qualifications) in reference to the performance of the described job responsibilities. Deadline for applications is **September 30, 2020**. Please send you application via email with appropriate attachments to Dr. Lou D'Abramo, Chairman of the WAS Publications Committee, at **Loudabramo@gmail.com**

### DESCRIPTION OF JOB RESPONSIBILITIES:

- a. Facilitates the ideas/proposals that are identified/submitted through the steps defined in the WAS Book Policy procedure that follows.
- b. Develops a proposal form that contains all the questions needed to make an assessment and ultimately an acceptable/unacceptable decision on all book proposals
- c. Solicits individuals about coordinating the production of specific publications
- d. Explores potential collaborations with outside publishers for book development
  
- e. Develops budgets, contracts, and agreements for publication or co-publication of books by the society
- f. Secures sources of outside sponsorship for WAS book projects as appropriate
- g. Manages in house book publication including editorial review of submissions, copyediting, page setting, printing, and delivery of book.
- h. Manages the solicitation, review, contracts, marketing and posting of Non-WAS published books for the WAS on line store
- i. Prepares an annual book budget including all income and expenses associated with book projects.
- j. Prepares semiannual reports for the WAS Board on book development to include motions for allocation of funding and or authorization for WAS book projects.

## **WAS BOOK POLICY:**

### **Procedural Steps:**

1. The WAS Book Publication proposal will be posted on and can be downloaded from the WAS website.
2. The completed WAS Book Publication proposal consisting of a standardized format of questions must be submitted to the WAS Book Editor with information derived from a list of inquiries based on the following criteria:
  - a. Anticipated Interest in the Topic: Timely, apt, any competition from recently published books, and potential life span (permanence)
  - b. Preferred Method of Publication: E-book, hardbound book, manual (online or print), CD, and edition (1<sup>st</sup> or 2<sup>nd</sup>)
  - c. Publisher: As applicable relative to cooperative effort
  - d. Method of Editor/Author Compensation: Post publication royalties by factor of number sold or other, or both
  - e. Financial Considerations/Risk: Upfront costs, sponsors (yes/no, if yes, expected revenue), expected revenue from sales, and projected cost to purchaser (members/non-members of WAS)
  - f. Projected Timeline: Anticipated turnaround time and any anticipated areas of potential delays
  - g. Marketing Plan: Proposed strategies to inform/alert potential readership about upcoming publication
3. WAS Book Editor reviews the proposal to determine whether the substance of the responses to the inquiries are satisfactory or need to contain more detail. If contents of the proposal are not satisfactory, then the WAS Book Editor returns the proposal, noting where more information or clarification is needed.
4. WAS Book Editor sends proposal or amended proposal to the Chair of the Publications Committee for distribution to members of the Committee seeking evaluation principally based on the responses to the identified criteria.
5. Recommendation of Publications Committee to either “Proceed or Reject” is offered to the WAS Book Editor based on the sum of the evaluation of each criterion received from each Committee member using a scale of 1-5. A collective mean numerical breakpoint or some other metric is established to discriminate between acceptable or unacceptable quality.
6. Recommendation (with brief written summary about what review revealed) of WAS Publications Committee is sent to WAS Book Editor who forwards it, with comments as appropriate, to WAS President and Board seeking “Approval” or “Rejection”
7. WAS Book Editor and Chair of the WAS Publications Committee receive decision of either approval or rejection by the WAS Board and preparer of proposal is duly notified of decision, with appropriate explanation as needed, by WAS Book Editor.